



SURF

Scotland's Independent Regeneration Network

SURF : sharing experience : shaping practice

Rothesay Alliance for Action Facilitator Job Description and Person Specification

Job Title:	Rothesay Alliance for Action Facilitator
Accountable to:	Andy Milne, SURF CEO
Hours:	A part time position, 3 days per week
Salary:	Pro rata based on £25K for a 5 day week - I.E £15K. (A negotiated consultancy arrangement may also be considered)
Location:	Rothesay – specific office location presently under consideration

1 Job Context

Developing a shared Rothesay focus.

In 2014, Highland and Islands Enterprise asked SURF to explore the scope for introducing its cross sector Alliance for Action approach in Rothesay. Following a well-received feasibility study, HIE contracted with SURF to follow through on the cooperative momentum achieved in that year long consultative process. Through extensive engagement with a group of key local stakeholders and national partners, SURF has facilitated broad agreement on a shared vision, which the Rothesay Alliance for Action initiative is now focused on delivering.

2 Job Description

2.1 The role of the Facilitator.

In order to help achieve that delivery, SURF is now seeking to recruit a Rothesay Alliance for Action Facilitator who will:

- Facilitate productive links on shared aims between relevant local individuals, organisations and resources;
- Promote constructive dialogue towards specific agreements on active cooperation.
- Work with community representatives and activists through the Alliance for Action partnership to identify and initiate delivery of key projects.
- Identify and promote further practical Alliance for Action links between local assets and initiatives, and national partner policy and resources.

- Provide SURF with summary reports which will help inform SURF's dialogue with policy makers at national and local levels on the scope for further improving cross sector regeneration policy and practice.

2.2 Support and Guidance

SURF will provide:

- A programme of initial induction support and guidance
- Regular line management supervision and ongoing advice and information
- Practical and information resources in support of both successfully building the Rothesay Alliance for Action process and in related reporting/planning processes.

The local Rothesay stakeholders group will be an important reference point for the successful evolution of the Alliance aims and priorities, as well as a source of essential local information, and useful knowledge/advice and practical support.

2.3 Location

Rothesay based with support facilities at SURF's main office in Govan Glasgow

2.4 Timescales

SURF has a contract with HIE the delivery of this initiative and the local Facilitator post within it, until at least the end of September 2016; with longer term investment anticipated but dependent on the continuing success of these developmental stages.

3 Person Specification

3.1 Personal Qualities

The Alliance for Action facilitator is the primary contact/support for all the varied partners and SURF's key resource for developing a successful and sustainable Alliance in Rothesay. The motivation, constructive intelligence and interpersonal skills of the locally based facilitator will have a direct bearing on the practical outcomes for Rothesay and the wider learning process. In this operational context, these personal qualities are more essential than formal qualifications.

3.2 Essential skills, experience and qualities

A sound value base and experience of working with people and partner organisations in a collaborative community regeneration role.

- An understanding of, and commitment to, the principles of inclusive community participation within the cross sector Alliance for Action model.
- Enthusiasm for and dedication to the development of a sustainable broad based regeneration organisation for Rothesay and Bute.
- An ability to demonstrate appropriate initiative, intuitive thought and appropriate action.
- Good listening skills aligned to a non-judgemental, inclusive approach for engaging with a wide range of groups, community, voluntary and business.
- Commitment, Reliability and Integrity
- Ability to produce and present clear reports.
- Proficient IT recording and communication skills
- Flexibility and creativity.

- Ability to work successfully as part of a team and autonomously as required.
- Ability to set and operate within appropriate professional boundaries including understanding and ability to manage:
 - Appropriate confidentiality
 - Professional and personal boundaries
 - Conflicting perspectives and aspirations
 - Differing roles and status of partner organisations and individuals.

Further information on this vacancy is available via andymilne@scotregen.co.uk

Further information on SURF's Alliance for Action initiative is available at: www.scotregen.co.uk/projects/alliance-for-action/

SURF Scotland's Independent Regeneration Network, Orkney Street Enterprise Centre, 18-20 Orkney Street, Glasgow G51 2BX
Tel: 0141 440 0122 / Email: info@scotregen.co.uk / Website: www.scotregen.co.uk

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