**GLASGOW CITY COUNCIL**

**VACANT AND DERELICT LAND FUND 2025/26: APPLICATION FORM**

**Who can apply?**

Applicant organisations should have a bank account and should be a constituted organisation (e.g. limited companies, housing associations, Scottish Charitable Incorporated Organisations) with a nominated signatory for proceeding with grant awards**.**

**What land is eligible for funding?**

Any proposal must be for a site(s) that has been on Glasgow City Council’s Vacant and Derelict Land Register for at least 15 years. You can access the register [here](https://glasgowgis.maps.arcgis.com/apps/webappviewer/index.html?id=9cfdd87310fe4d1fb9a13f76befe8b81).

Please note, the register is soon to be updated and is therefore subject to change. If you are unsure whether a site is eligible for funding, then please contact [pbip@glasgow.gov.uk](mailto:pbip@glasgow.gov.uk) in the first instance.

**What is the funding evaluation criteria?**

Proposals must demonstrate outcomes that will meet one or more of the Scottish Government objectives:

* stimulate economic growth;
* create jobs;
* promote environmental justice and improved quality of life; and
* support communities to flourish and tackle inequalities.

Proposed projects must be shaped by the needs and aspirations of local communities. Successful proposals will clearly demonstrate how the project fits into a wider place plan.

Officers may consider other criteria such as delivery experience and capacity, or match funding.

**What projects or costs are eligible?**

* The Fund can be used to cover a range of costs associated with the remediation of vacant and derelict land e.g.
  + Feasibility costs;
  + Professional fees, e.g. surveyor’s costs;
  + Construction costs;
  + Acquisition costs;
  + Demolition costs.
* Please note that, while purchase costs are eligible, they should not represent 100% of a project’s requested funding.

If you are in doubt about whether costs are eligible or not, you should seek early clarification from us.

**What projects or costs are ineligible?**

The fund is not intended be a primary source of funding for:

* Housing projects;
* Major infrastructure projects relating to transport;
* Purchase of moveable infrastructure, furniture and fittings;
* Projects relating solely to hotel or retail developments are unlikely to be supported if there are no clear regeneration outcomes;
* Projects that focus solely on public realm improvements, new roads / paths or upgrades are unlikely to be funded. However, these will be eligible if they are elements within wider regeneration projects which will produce economic and social outcomes;
* Flood protection/work/upgrades are not eligible;
* Staffing Costs

Please note, the Scottish Government has indicated eligibility criteria may be expanded. If updated guidance is received, we will share this with you as soon as possible. In any event, we encourage applicants to contact us to confirm the proposed project is eligible for funding.

**What projects have been funded previously?**

Lists of VDLF funded projects approved by elected members are available in the following reports:

* [2024/25](https://onlineservices.glasgow.gov.uk/councillorsandcommittees/submissiondocuments.asp?submissionid=114599)
* [2023/24](https://onlineservices.glasgow.gov.uk/councillorsandcommittees/submissiondocuments.asp?submissionid=110074)
* [2022/23](https://onlineservices.glasgow.gov.uk/councillorsandcommittees/submissiondocuments.asp?submissionid=105233)
* [2021/22](https://onlineservices.glasgow.gov.uk/councillorsandcommittees/submissiondocuments.asp?submissionid=103081)
* [2020/21](https://onlineservices.glasgow.gov.uk/councillorsandcommittees/submissiondocuments.asp?submissionid=97845)

**What are the relevant timescales?**

* Applications are due midday 7 March 2025
* Council officers will assess all applications and inform applicants if they are successful by late March 2025
* Council officers will seek approval from Scottish Government and elected members
* Once approval has been obtained, officers will complete a funding agreement with the successful applicant

**Further information on the Vacant and Derelict Land Fund can be found at the following Scottish Government webpage:**

[**https://www.gov.scot/policies/regeneration/capital-investment/**](https://www.gov.scot/policies/regeneration/capital-investment/)**.**

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| **GLASGOW CITY COUNCIL**  **VACANT AND DERELICT LAND FUND 2025/26: APPLICATION FORM** | | |
| Project Name |  | |
| Lead Organisation/GCC Department |  | |
| Applicant Details  (*Contact name, address, phone number and email. If applicable, please also provide your company or charity number)* |  | |
| Executive Summary  *(50-100 words summarising what the project is and what it will deliver)* |  | |
| Project Type  *(Please confirm the type of project you are proposing, for example:*   * *Feasibility Study* * *Site investigations* * *Works)* |  | |
| Project partners  (*Please list all partners involved in project delivery)* |  | |
| Site information | | |
| Site Address |  | |
| [SVDLR site reference](https://glasgowgis.maps.arcgis.com/apps/webappviewer/index.html?id=9cfdd87310fe4d1fb9a13f76befe8b81)(s)  (*click to view GIS weblink)* |  | |
| SVDLR site area (ha) |  | |
| Details of Site Ownership  (*Please indicate whether or not you have ownership or a long-term lease- if not, please provide details of your agreement.* ***Evidence of ownership/lease will be required****)* |  | |
| Site characteristics and constraints  (*150- 250 words- What are the current site issues and constraints?)* |  | |
| Project proposal | | |
| Proposed treatment/works  (*250-500 words- how will the site be tackled?*) |  | |
| Is there community support for the proposed project? How has this been demonstrated?  *(150-200 words)* |  | |
| How will community needs and aspirations influence this project? (*150-200 words)* |  | |
| How does the proposed project connect to a wider place plan for the area? (*150-200 words)* |  | |
| What is the rationale for the proposed project? For example:   * stimulate economic growth * create jobs * promote environmental justice and improved quality of life * to support communities to flourish and tackle inequalities   *(250-500 words- how will the project make a difference?)* |  | |
| Financial breakdown | | |
| VDLF Grant Request | £ | |
| Please provide project cost details (use additional lines if required). | | |
| |  |  | | --- | --- | | **Cost Headings** | **Amount £** | |  |  | |  |  | |  |  | |  |  | |  |  | |  |  | | **TOTAL** | £ | | | |
| Please provide details of other funding for the project – including confirmed and unconfirmed funding. Use additional lines if required. | | |
| |  |  |  | | --- | --- | --- | | **Funding** | **Amount** | **Confirmed?** | | VDLF request |  | ------ | |  |  |  | |  |  |  | |  |  |  | |  |  |  | | **Total** | £ | £ | | | |
| Proposed timescales to deliver the project  *(Please note – VDLF must be spent or contractually committed during 25/26 unless permission is granted from Scottish Government to carry forward)* |  | |
| Previous experience delivering similar projects (if any) |  | |
| What are the proposed project outcomes, and how will you measure this?   * stimulating economic growth * creating jobs * promoting environmental justice and improved quality of life * supporting communities to flourish and tackle inequalities   (*150-300 words* - *what will the funding deliver?)* |  | |
| For applicants proposing works: how does your organisation intend to maintain the new asset going forward? Please note, ongoing maintenance costs are ineligible for VDLF  *(150-300 words – high level information only)* |  | |
| Please confirm if you have read and understood the additional requirements set out in Appendix 1 | □ Yes | □ No |
| Please attach any supporting documents, for example:   * Site plans or photographs * Community or stakeholder engagement plan | List of attachments: | |

**Please submit your application to** [**pbip@glasgow.gov.uk**](mailto:pbip@glasgow.gov.uk) **no later than midday 7 March 2025.**

**Appendix 1**

**Subsidy Control**

Glasgow City Council must meet its obligations under the Subsidy Control Act 2022. Successful applicants agree to supply any/all information requested by Council to comply with the Act. Further information about the Subsidy Control Act 2022 is available [here](https://www.gov.uk/government/collections/subsidy-control-regime).

**Legal agreement**

Successful applicants must enter into a funding agreement with Glasgow City Council before any funds are disbursed. The funding agreement will reflect the Scottish Government’s terms and conditions for the Vacant and Derelict Land Fund allocation to Glasgow City Council. Recipients may wish to seek independent legal advice before entering into a funding agreement.

**Fair Work First**

Glasgow City Council must meet its obligations under the Scottish Government’s Fair Work First policy. Successful applicants will be required to meet Fair Work First principles in the delivery of their project and supply appropriate evidence to demonstrate this. The extent of these principles and evidence will be confirmed in the funding agreement between Glasgow City Council and the successful applicant. Further information about Fair Work First is available [here](https://www.gov.scot/publications/fair-work-first-guidance-3/pages/2/).

**Privacy Statement**

**1. Generic Council Privacy Statement** - Applicants should refer to Glasgow City Council’s generic Privacy Statement which can be found [here](https://glasgow.gov.uk/privacy).

**2. VDLF Specific Privacy Statement** - With regards to your VDLF Application, any Personal Data (as defined in current Data Protection Legislation) that you submit will only be held by Glasgow City Council and will used for any clarification of your application, feedback, and response to your VDLF Application, including any notice of our response to your application, and any approved VDLF Funding.

Your VDLF Application, when sent by email, will be received in a secure mailbox and stored in Council Servers until deletion in accordance with the Council’s [Records Retention & Disposal Schedule](https://www.glasgow.gov.uk/media/5327/GCC-RRDS/pdf/GCC_Records_Retention__Disposal_Schedule_Final_Version_JAN_2024_002.pdf?m=1706032670280) (RRDS) which generally will be 6 years after completion of the funded land improvement work unless otherwise notification is given of any change to this.

Any Personal Data (including contact details) that you have submitted will not be shared with any External Organisations, but technical details and organisational details will be shared with The Scottish Government who is also providing funding for the VDLF Initiative. This is for the purposes of assessing your application, and post-completion assessment.

If you are unhappy about –

1. how we have handled your Personal Data, or
2. about any matter concerning your VDLF Application that is not Data Protection-related,…

…please refer to the Generic Council Privacy Statement above for more information on making a complaint. This includes information on making General Complaints relating to how your application has been handled, and any Data Protection-related Complaint to the Council’s Data Protection Officer and/or The Information Commissioner’s Office.