**REGENERATION CAPITAL GRANT FUND (RCGF)**

**Project Proposal Template**

**Submitting Your Stage 1 Project Proposal**

**The deadline for completed application forms is 2pm on 27 June 2025.**

* Project Proposal templates must be submitted by eligible organisations.
* A separate template should be completed for each project proposal. However, we do not require a separate template per site that is part of a portfolio / place based programme of activity – one single proposal covering those will suffice.
* Completed project proposal templates should be emailed electronically to: pbip@glasgow.gov.uk
* Please ensure that the project proposal is submitted by an appropriate official from your organisation and that the individual is available to respond quickly to any requests for clarification that might follow. If possible, please include details of an alternative contact in the allotted space.

**Prioritising your project proposals**

* Applicants submitting multiple project proposals are asked to number them in order of priority.
* At stage 1 and stage 2 of the application process, a key consideration will be whether the proposed project is ready to commence in financial year 2026-27, therefore, please only consider submitting proposals that are well developed and deliverable within this timescale.
* You are asked to provide project start and completion dates below. Start dates are anticipated to be between 1 April 2026 and 31 December 2026. Applicants will be expected to demonstrate that the project will be on-site during 2026, and it is imperative to be realistic about start dates and potential spend. Projects starting after 31 December 2026, but prior to 31 March 2027 will be scrutinised carefully and a clear case must be provided in order to justify the projects viability.
* Project delivery may extend beyond the period of funding support from RCGF, but applicants will be required to provide monitoring reports throughout the delivery phase, for a period up to 12 months after physical completion.

**Demonstrating eligible costs/expenditure**

* Please provide clear information including an estimated breakdown of costs that the requested grant will be used for, i.e. eligible capital expenditure. A more detailed breakdown of costs will be required at stage 2.
* Project proposals can request 100% of the cost of the project. However, the Investment Panel will view project proposals containing evidence of other investment favourably as it may indicate stronger support and collaboration.
* Additional information on any other costs, e.g. wider programme activities, should only be included within the project description. This is to avoid confusion around what the grant on offer will be used to deliver.
* Include details on expenditure beyond the funding period (including if multiyear) where possible – e.g. if onward development is planned, how it is expected to be financed.
* Note that any grant offered will generally be paid in arrears and must relate to spend actually incurred or legally committed. Please ensure expenditure figures are consistent with start and end dates of the project. Grant cannot be claimed for costs incurred prior to 1 April 2026.

**Project Proposal Template**

Regeneration Capital Grant Fund

2026 to 2027 funding

Stage 1 Application – email to pbip@glasgow.gov.uk

**Project details**

Applicant organisation: Click or tap here to enter text.

Total number of submissions: Click or tap here to enter text.

Number of this submission in order of priority
 Click or tap here to enter text.

Project title: Click or tap here to enter text.

Project start date: Click or tap to enter a date.

Project completion date: Click or tap to enter a date.

Key Project Milestones: Click or tap here to enter text.

Full postal address of site: Click or tap here to enter text.

Has this project been submitted to previous call?
 Choose an item.

Previous refs/call e.g. RCGF-22-INSERT or VDLIP-01-INSERT or N/A

**Funding**

|  | **2026/27** |
| --- | --- |
| RCGF grant requested |  |

|  | **2026/27** |
| --- | --- |
| Total project costs to which the RCGF will contribute |  |
| Costs funded by other sources |  |

Please detail any sources of funding other than RCGF

|  | **2026/27** |
| --- | --- |
|  |  |
|  |  |
|  |  |
|  |  |
| Total |  |

**Contact details**

Lead contact name Click or tap here to enter text.

 Position in organisation Click or tap here to enter text.

 Lead contact email Click or tap here to enter text.

 Lead contact phone number Click or tap here to enter text.

Additional contact name Click or tap here to enter text.

 Position in organisation Click or tap here to enter text.

 Additional contact email Click or tap here to enter text.

 Additional contact phone number Click or tap here to enter text.

**Project Proposal Summary**

Please complete the Full Project Proposal Summary below. You should only complete section 3 if your project includes a vacant and derelict land element.

Maximum 3 Page – minimum font size 12.

You may delete the prompts from each text box.

1. **Full project proposal summary**

**Please keep your summary short and concise – use bullet points. Be clear on what the project will actually deliver using grant from the RCGF. The Investment Panel will not consider information that is provided beyond the 3 page limit.**

**Please try to capture how the project proposal meets the aims and objectives of the RCGF, and wider strategic fit, using the following major headings as a guide (the text below provides a basic prompt).**

WHAT WILL THE PROJECT DELIVER

How it has evolved?

Include where relevant how much vacant and derelict land will be tackled (in hectares) and the proposed productive re-use.

PLACE BASED APPROACH

Evidence of partnership working

Evidence of other investment in support of this proposal and wider plans for the place, including potential for regional impact if relevant.

Town centre action / 20 minute neighbourhoods aspirations.

Demonstrate consideration and contribution towards achieving the target of net-zero carbon emissions by 2045 (note we will ask for more on CO2 emissions savings at stage 2).

Economic impacts regarding jobs or similar would be helpful to state even if indicative.

WHY THE PROJECT SHOULD BE UNDERTAKEN

Evidence of need and aspiration (e.g who are the target groups, what geography will it cover?)

Evidence of community involvement and support

How it will tackle disadvantage/promote inclusive growth/support just transition/build sustainable communities

1. **Project costs and deliverability**

PROJECT COSTS AND ANY OTHER FUNDING

Please provide clear information (and detailed evidence) around the cost of taking this project forward

Please include a breakdown of costs that the requested grant will be used for, i.e. eligible capital expenditure

Financial contributions, timeframes for securing funding

If multi-year funding were available how much grant would be required each year over a 3 year period?

**3. Additional Information - VACANT AND DERELICT LAND (DUSTE) STATUS – if applicable to the project**

|  |
| --- |
| Please briefly outline the status of the project site and length of time registered.What is the site?Who owns the site? Are there any ownership issues?How long has it been registered vacant/derelict?  |

If you wish to include a map to illustrate the area to be developed, you can do so. This should be submitted as a separate document. Please do not embed files within this document. Please be succinct – information provided beyond 3 sides may not be considered by the Investment Panel.